

River District Farmers Market

MARKET GENERAL GUIDELINES

- 1)
 - a) Vendors must apply in advance of any market date and have their application approved for acceptance.
 - b) Only products approved in the application may be sold. Any additional products must be preapproved before being sold at the market.
 - c) Products must be made, processed or grown by yourself in BC. Please register your employees if you are not selling your own product. **THERE IS NO ACCEPTANCE FOR RESELLING**
 - d) Stall should display your business name and all legal documents required to sell at a Temporary Food Market (depending on your category).
 - e) **If You:** Are ORGANIC CERTIFIED you must provide your document.
 - f) **If You:** Are not ORGANIC CERTIFIED please do not display ORGANIC signs. Instead you may phrase yourself as pesticide free and practice organic preparation or farming.

STALL FEE

- g) You must email us a **48hr** notice for a cancellation. Failure to meet this deadline will result in a charge of the \$40 fee for the late cancellation on the following market date that you are scheduled for, or will be billed.
- h) Please make sure to bring the full amount of the stall fee due for each market. You also can pay by cheque, made out to **EFL Properties Limited Partnership**.
Note: We charge a \$25 NSF fee if your cheque does not clear.
- i) We can supply electricity, however spaces are limited. Please apply (specify on your Market Application) and wait for approval.
- j) You will be assigned a stall size, and expected to use the space within this area under your tent. Please request an approval for more space if necessary.
- k) Please refrain from smoking and drinking alcohol at the market.
- l) At the end of the day, please take your garbage with you and clean the area of your stall. If you fail to do so, you will be charged a \$25 fee on the following market date that you are scheduled for, or will be billed.

INSURANCE

m) It is required that all prepared food, farmers, meat, fish, dairy, & liquor vendors carry a liability insurance in the minimum amount of 2 million dollars. It is highly recommended that crafters also carry this insurance.

PETS

n) River District Farmers Market is a pet friendly market. Please keep your pets leashed up at all times, and out of reach of other vendor's stalls.

SET UP AND TAKE DOWN

Market hours are 10:00am – 3:00pm every Saturday

Set up time is from 7:30am – 9:45am

Take down is from 3:05pm – 4:30pm

o) Please approach the Market Manager before entering the lot with your car. In accordance you will have the opportunity to easily park in front of your stall.

p) Please arrive at an appropriate time, so you have enough time to have your stall ready for 9:45am.

q) There are no vendor vehicles permitted in or around the market after 9:45am and before 3:05 pm.

r) Please park your car in the designated parking area assigned by the Market Manager. **Do not park in the River District & Romer's Burger Bar parking lot.**

FOOD VENDORS

2)

a) You must comply with the Sale of Food at Temporary Markets Guidelines, outlined by Vancouver Coastal Health. <http://www.vch.ca>

b) You must have your Foodsafe or Marketsafe certificate to sell and sample prepared food items. These forms must be at your stall at all times.

c) You must have a hand washing station and garbage can at your stall. Please keep your food serving area very clean and tidy.

d) Please follow all RDFM general guidelines above.

LIQUOR VENDORS

3)

a) Alcohol must be produced and your vegetable/fruit ingredients grown in BC.

- b) You must have a license and approval from the Liquor Licensing Branch to sell at our Farmers Market location. These forms must be with you at all times at your stall.
- c) You and your employees must have a Serving it Right certificate at your stall.
- d) You must have a hand washing station and garbage can at your stall. Please keep your serving area very clean and tidy.
- e) Please follow all RDFM general guidelines above.

FARMERS/MEAT/FISH/DAIRY

- 4)
 - a) There is no acceptance of reselling.
 - b) Please apply for selling local CO/OP, and fellow farmer's and fishermen BC products not produced or grown by your company.
 - c) You must provide all information required by the application process to be APPROVED to sell items that are not produced or grown by your company under your representation in BC. **For more info please speak with your Market Manager**
 - d) Please follow all RDFM general guidelines above.

CRAFTERS

- 5)
 - a) All products must be approved. They must be handmade by yourself.
 - b) Please apply ahead of time if you would like to share your stall with another vendor. Approval to share a stall must be given before your market date.
 - c) Please Follow RDFM general guidelines above.

If you should have any further questions about the River District Farmers Market & guidelines please contact:

Isabelle Bottin
Office (604) 568 9740 / Reception (604) 431 5594
riverdistrictmarket@gmail.com
www.riverdistrict.ca